



How to Log in to SISWeb, Brightspace & UCD Email

Hi My name is JÓse and I also work part-time at the Student Desk. Today, I am going to explain how to log into three UCD systems. SISWeb, Brightspace and your UCD email account. You can find all the links mentioned in this video on the UCD Current Students website.

SISWeb is a portal which gives you access to services and information. You never lose access to SISWeb, even after you graduate or if you leave UCD before completing your programme. To log go to www.ucd.ie/connect and click on the [SISWeb icon](#).

There are two different login sections on this page. If you're a current student, use the if you have a UCD Connect Account section and click on Log in with UCD Connect.



For all other people, refer to the list shown here to see what section you should use to log in.

The following will be within the “If you have a UCD Connect section”:

- Current students.
- Students who are on an approved leave of absence.
- Graduates from May 2013 onward.
- People who recently studied in UCD, but did not complete their programme (if it is less than 180 days since their last registered term).
- Anyone who has an enrolment status for the current/upcoming academic year.

The following will be within the “Don’t have a UCD Connect section”:

- Graduates from before May 2013.



- People who previously studied in UCD, but did not complete their programme (if it is more than 180 days since their last registered term).

In your relevant log in section, you'll be asked to enter your username and password. Your username is your UCD Student number. If you applied directly to UCD, your student number is the number that you received when you made your application. If you applied via the CAO, your student number is the same as your CAO number. If you can't remember your student number, contact the Student Desk and we can find it for you.

If you applied directly to UCD, your password will be the same password that you created when you made your application. If you applied through the CAO and have never logged into SISWeb, your password will be your 6 digit date of birth in the format DDMMYY. If your password is your date of birth, for security purposes you



Should change your password as soon as possible. To do this, go to the my profile section in SISweb and select update password.

If you've forgotten your password, you can find helpful information on how to reset it in the [UCD Connect section of our FAQ page.](#)

To log into Brightspace, go to www.ucd.ie/connect and click on the [Brightspace icon](#). Your username and password are the same details that you use to log into SISWeb. It's important to note that before you're able to log into Brightspace you must confirm your registration in SISWeb. Until you choose your modules, you won't see anything in Brightspace. Keep in mind that it can take a few hours for any changes to your registration to be reflected in Brightspace. All current students have access to Brightspace, but your access will expire roughly 6 months after you complete your programme.



Students are given access to a UCD email account shortly before their programme begins. IT Services will send an email to the personal email address we have on file for you, letting you know your UCD email address and when you can access it. To login to your UCD email account, go to www.ucd.ie/connect and click on the [Gmail for students](#) icon. Your username and password are the same details that you use to log in to SISWeb.

Current students have access to their UCD email account for the duration of their programme. You're able to keep your UCD email account for roughly 6 months after your last registered term. At this point, it will be deactivated. Once your email account has been deactivated, emails and any files saved in Google drive won't be recoverable, so make sure to transfer any important files before you leave UCD.



If you have any questions about logging in to SISWeb, Brightspace or your UCD emails, check out the [IT Support hub](#) for helpful information or [contact the Student Desk](#).

Thanks for watching, bye.